



DEPARTMENT OF THE ARMY  
ARMY JROTC BATTALION  
A. C. REYNOLDS HIGH SCHOOL, 1 ROCKET DRIVE  
ASHEVILLE, NORTH CAROLINA 28803-9100



ATOE-D-JR-ACR

## **Course Syllabus SY 2021-2022**

### **INSTRUCTORS:**

Lieutenant Colonel (Retired) David Wise, Senior Army Instructor; [davide.wise@bcsemail.org](mailto:davide.wise@bcsemail.org)

Sergeant First Class (Retired) Jamie Brown, Army Instructor; [jamie.brown@bcsemail.org](mailto:jamie.brown@bcsemail.org)

Phone: (828) 293-2083

### **Course Description:**

The program's focus is reflected in its mission statement "To Motivate Young People to be Better Citizens." It prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. The program is a stimulus for promoting graduation from high school, and it provides instruction and rewarding opportunities that will benefit the student, community, and nation.

### **Vision**

This program's design focuses on the development of better citizens by building skills in leadership, personal growth and behaviors, citizenship, decision making, health and fitness, first aid, team building, service learning, and geography; all within a student-centered learning environment.

**Unit 1: Leadership Education and Training (LET) 1: The Emerging Leader:** This is the first of four core courses in the Army Junior Reserve Officers' Training Corps (JROTC) high school program. This course supports 22 lessons designed for first-year Cadets. Because the central focus of the JROTC program is to help develop strong leaders and model citizens. First year Cadets are introduced to content that will help the inner leader begin to emerge. Knowledge, skills, and abilities acquired in this unit are covered in six chapters. They are:

**Chapter 1: JROTC Foundations** introduces Cadets to the mission of the program and how it helps prepare personal success and citizenship. They are exposed to the traditions, organizational structure, and disciplines of JROTC and begin putting into practice customs and courtesies important in the program.

**Chapter 2: Personal Growth and Behaviors** focuses on the Cadet. In this chapter they take a close look at personal behavioral preferences, interpersonal skills and abilities, and strategies to help build personal success -- in the high school classroom, the JROTC program, and the Cadet's community.

**Chapter 3: Team Building** introduces Cadets to the discipline and structure of military drill. The individual role responding to commands and moving with precision is essential when participating in drill exercises at future competitions or community events.

**Chapter 4: Decision Making** introduces Cadets to a process and system for addressing goals and handling conflict, both internal and with others.

Chapter 5: Health and Fitness looks at stress and its effect on health. In this chapter, Cadets will examine ways to address and manage stress in life. Physical fitness is one effective strategy for maintaining health and is an essential component of this JROTC program through Cadet Challenge.

Chapter 6: Service Learning is a required element of the JROTC program. In LET 1, Cadets learn the features and benefits of service learning for the community, one's self, and the JROTC program.

**Unit 2: Leadership Education and Training (LET) 2: The Developing Leader:** Builds upon the mastery of LET 1 skills and abilities, providing Cadets with new and more challenging opportunities in leadership development. There are 24 active-learning lessons within eight chapters. The chapters are:

Chapter 1: Leadership introduces Cadets to the elements of leadership, encouraging the analysis of personal leadership attributes and their relationship to program goals. As well, Cadets examine their own leadership competencies and style and the role they play in teams.

Chapter 2: Personal Growth and Behaviors focuses on the communication. Good leaders are effective communicators. Writing, listening, and speaking are essential outcomes in this learning module. Communication also supports personal confidence and Cadets will begin to see how their strengths relate to their vocational interests and begin to explore post-secondary options. Finally, Cadets examine the role ethics plays in leadership and how core values effect their personal code of conduct.

Chapter 3: Team Building introduces new challenges and opportunities for team and squad drill leaders. As leadership develops, so does discipline and team building, demonstrated regularly in drill and ceremony activities.

Chapter 4: First Aid exposes Cadets to the citizen's role in helping others during an emergency. This learning module helps Cadets identify emergency situations and the universal precautions to address them. Additionally, Cadets will explain first aid response to common and severe emergencies.

Chapter 5: Decision Making uses the model for making good choices and decisions to situations that involve bullying and violence. Cadet leaders take a stance against bullying and encourage others to make those same good choices.

Chapter 6: Health and Fitness focuses on nutrition, body image, and the elements of good health. In this learning module, Cadets use decision-making and goal setting in their plans for life-long health. Cadets strive for physical fitness goals through Cadet Challenge and regular program exercise, as possible.

Chapter 7: Service Learning provides LET 2 Cadets an opportunity to participate, but also evaluate the effectiveness of a service learning project. Participating in after action reviews with teams and making decisions toward continuous improvement of service to others are hallmarks of this unit.

Chapter 8: Citizenship and Government introduces Cadets to the purpose of government and the role of the U.S. Constitution on democracy and the rights of its citizens.

**Unit 3: Leadership Education and Training (LET) 3: The Supervising Leader:** Builds upon the mastery of LET 1 and 2 skills and abilities, providing Cadets with new and more challenging opportunities as a leader by overseeing planning, project implementation, and team personnel. Cadets at this level can acquire battalion staff positions and responsibilities and help integrate improvements in the local JROTC program and community. There are 20 active-learning lessons within seven chapters. The chapters are:

Chapter 1: Leadership looks at the command and staff roles and their relationship to leadership in the battalion and with battalion projects. Cadets evaluate their personal management skills and help prepare and lead meetings and continuous improvement plans as supervisors.

Chapter 2: Personal Growth and Behaviors focuses on personal planning and management, looking at opportunities after high school and making plans for college, military, or work place. Career action planning occurs in this learning module and Cadets develop a career portfolio to showcase their JROTC program and academic achievements.

Chapter 3: Team Building provides Cadets an opportunity to earn duties and responsibilities of a platoon leader or sergeant and execute platoon drill.

Chapter 4: Decision Making provides Cadets leadership development opportunity to use strategies for neutralizing prejudice in relationships and negotiate an agreement.

Chapter 5: Health and Fitness takes a hard look at the effects of substance use and abuse on health. While examining the influences that impact teen culture today, Cadets take a leadership stance on their response to substances such as tobacco, alcohol and drug use. In this course, Cadets explore response strategies for substance abuse situations.

Chapter 6: Service Learning projects often lie in the hands of upper class men and women to lead service learning initiatives for the JROTC program. In this learning module, Cadet will create a service learning plan, helping to organize teams and their roles in the project schedule.

Chapter 7: Citizenship and Government will look deeper at the citizen's role in society as contribution to a strong community.

**Unit 4: Leadership Education and Training (LET) 4: The Managing Leader:** Provides Cadets multiple opportunities to manage and lead in the battalion, in the school, and their respective communities The LET 4 Cadet is ready to assume responsibilities and manage him or herself and others whom they work with or oversee as a Cadet manager. There are 12 active-learning lessons within five chapters. The chapters are:

Chapter 1: Leadership looks closely the leadership role in continuous improvement, recognizing team attitudes that contribute achieving personal and battalion goals. LET 4 Cadets are mentors and leaders to younger Cadets and work with instructors and other Cadets on lesson development and delivery. Leaders encourage feedback from their subordinates and teammates.

Chapter 2: Personal Growth and Behaviors encourages the LET 4 Cadet to look beyond high school into adulthood. Cadets are challenged to identify personal management and accountability strategies and develop a 10-year plan for professional and personal success.

Chapter 3: Team Building provides LET 4 Cadets an opportunity to apply motivation strategies to teams and use effective communication models to provide feedback to others for encouragement and improvement. Drill leadership opportunities include executing company and battalion drills.

Chapter 4: Service Learning provides LET 4 Cadets an opportunity to manage a service learning project, using several project management tools.

Chapter 5: Citizenship and Government will examine how competing principles and values challenge the fundamental principles of society. Cadets develop solutions for future challenges to citizen rights.

**JROTC Drill Leader Course:** This course is an extension of Chapter 1 JROTC Foundations and Chapter 3 Team Building and is designed to enhance Cadet knowledge in all four levels of the JROTC program. The course is a leadership laboratory designed to develop expertise in the performance of regulation close order and exhibition drill techniques and instill confidence and pride. The course instructs Cadets in the basics of individual stationary, facing and marching movements drill commands and the use of command voice. As cadets master these skills, they will gain the confidence to take charge of and leading Team and Squad formations. The size and type of unit formations increase until all Cadets are fully versed in the performance of Individual Drill, Team, Squad, Platoon Company and Battalion Drill. The second nine weeks builds on the first with learning to plan, prepare, and execute

various ceremonies including honor guards, color guards, flag details, award and promotion ceremonies, and unit passes in review. Finally Exhibition Performance Drill at Individual and Squad level to allow Cadets Leaders and their subordinates to exercise creativity and precision with the development of their own individual and squad routines to be used in performances for both competition and the public events.

**JROTC Staff Leadership Course:** With instructor permission, cadets may be selected to serve as members of the Rocket Battalion Cadet Staff. This course is designed around the LET 4 Managing Leader Curriculum. The Cadet staff members apply lessons learned throughout the curriculum to plan, prepare, and manage all cadet events. The Cadet staff establishes annual goals for the battalion and is primarily responsible for planning and executing the battalion continuous improvement and service learning projects.

**Core Abilities:** The JROTC core abilities describe the broad, life-long skills that every Cadet needs for success in all career fields and life roles in the community. They are drawn from the overall goals and values that drive the JROTC program. The core competencies are linked to other lessons in order to integrate and implement them throughout the JROTC curriculum. Every student should know and understand all of the core abilities, as they are essential, value-added skills that every employer seeks. **The goal is for every Cadet to graduate high school and pursue post education, higher learning (college/university/technical) or be able to choose other options and alternatives to become a productive Citizen.**

The JROTC core abilities are:

- a. Take responsibility for your actions and choices.
- b. Apply critical thinking techniques.
- c. Communicate using verbal, non-verbal, visual, and written techniques.
- d. Build your capacity for life-long learning.
- e. Do your share as a good citizen in your school, community, country and the world.
- f. Treat self and others with respect.

**Grading Policy:**

Academic grading will be consistent with information provided in the A.C. Reynolds faculty and student handbooks. The grading scale at A.C. Reynolds is as follows:

90 - 100 (A)	EXCELLENT	70 - 79 (C)	BELOW AVERAGE
80 - 89 (B)	ABOVE AVERAGE	60 - 69 (D)	BELOW AVERAGE
	BELOW 60 (F)		UNSATISFACTORY WORK

The grade in JROTC will be derived as follows (Please see Attachment 7: Semester Class Schedule and Pacing Guide for specific graded assignments and due dates.):

- **33 % TESTS, QUIZZES AND ASSESSMENTS** – Consisting of quizzes, tests, essays, and class performance assessment tasks. Cadet notebooks and individual portfolios will also be included in this grade. Cadets may also be required to give formal class/oral presentations or speeches.
- **34 % LEADERSHIP DEVELOPMENT AND APPLICATION (TO INCLUDE DRILL)** – This grade is based on overall behavior and attitude, classroom and drill participation, participation and attitude on uniform inspection and Physical Training (PT) days, and overall cadet bearing and appearance.

- **33 % WEAR OF THE UNIFORM** – On designated days (once per week—usually Wednesday). The grade is based upon proper wear and appearance of the uniform, personal grooming, and overall attitude and military bearing. Grade also includes wear of appropriate PT uniform (usually once per week on Friday). **(FAILURE TO WEAR THE JROTC AND PT UNIFORMS ON DESIGNATED DAYS WILL ALSO AFFECT THE LEADERSHIP GRADE (FAILURE TO LEAD BY PERSONAL EXAMPLE!))** (-10 POINTS 1st offense; -15, 2nd and each offense thereafter).

**Merits/Demerits:** A merit/demerit program is incorporated into the above grade system. Merits and demerits may be assessed during the grading period, as shown on the merit/demerit list, and will affect the *Leadership*, or *Uniform* Grades, as appropriate (See attachments 1 & 2).

### **Uniform Wear and Inspection Policy**

**General:** Cadets will wear the Army Cadet issued uniform once a week. Wednesday is normally the uniform inspection day. All cadets must be in the designated uniform on WEDNESDAY, unless otherwise notified. Additionally, an appropriate PT uniform (shorts/ sweatpants, Battalion T-Shirt/sweatshirt, white socks, and athletic/running shoes) must be worn on designated PT days (usually Friday). The uniform will be worn all day. The uniform inspections promote structural awareness and attention to detail. The prescribed uniform is designed to promote dress for success. At the discretion of the SAI and AI, either business attire (job interview-dress for success) or spirit wear will be authorized for wear during the uniform day.

The Cadet is responsible for the care and maintenance of his or her uniform and other issued equipment. In addition, ***he/she will be required to have the uniform professionally dry cleaned periodically throughout the school year.*** Lost or damage equipment must be compensated as any other school property.

**Make-Ups:** Cadets absent on a uniform day will wear the uniform the ***first day*** they return from being absent! (Cadets will be inspected on the first day back without any grade penalty). If a cadet is present on the designated uniform day and fails to wear the uniform, they will receive a zero (0) for their uniform grade that week. If a cadet is absent on uniform day and fails to wear their uniform on the first day they return, they will receive a zero (0) for their uniform grade that week.

**Refusals:** Cadets who fail to wear the uniform on two (2) uniform days in a nine-week grading period (or three for an entire semester) will be reduced one rank. Additionally, failure to wear the uniform three times in a given semester will result in notification of school administration (for failure to participate/take a test) and parental notification concerning potential failure in JROTC. It may also prevent promotion in cadet rank, eligibility for cadet awards, participation in cadet extracurricular activities, and future enrollment in JROTC.

**Inclement Weather:** If school is closed on a designated uniform day due to snow or other inclement weather, the first day back will be the uniform day. If Thursday and Friday are cancelled, there will be no uniform inspection grade for that week.

### **Grooming Standards:**

**Males:** The face will be clean-shaven, except for permitted mustaches. Males are not authorized to wear braids, cornrows, or dreadlocks (unkempt, twisted, matted, individual parts of hair) while in uniform. Males will not wear earrings while wearing the JROTC uniform. Hair

will have a neat and trim appearance, not to fall over the eyebrows, over the ears, nor extend down the back of the neck.

**Females:** Hairstyles will not interfere with proper wearing of the headgear. Females may wear braids or cornrows as long as the braided style is conservative and the braids and cornrows lie snugly over the head. Hair will not fall over the eyebrows or extend below the bottom edge of the collar. No cosmetic jewelry or faddish nail colors while in uniform. Only conservative earrings and neutral colored nail polish allowed in uniform.

### **Textbooks and Materials:**

- Textbooks and cadet workbooks will be supplied as needed pertaining to the curriculum and lesson to be taught. All textbooks and materials are available digitally.
- Supplies and class resources will be made available to all Cadets.
- All students at ACRHS are issued a 1:1 laptop computer. Cadets are expected to bring their laptops, fully charged, to class each day.
- Cadets are required to have their charged laptops, textbooks, cadet notebooks, portfolios, writing utensils, and paper for class each day.

**Cadet Portfolio:** Students enrolled in this class will be enrolled in the Army JROTC Cadet Portal. In Every cadet will create a digital portfolio in the cadet portal that contains an organized collection of work based on accomplishments, exemplars, personality and aspirations. The portfolio will be developed upon entry in the JROTC program and be maintained for the duration of your enrollment throughout program. Portfolios will be organized and maintained in accordance with the Cadet Portfolio Checklist (Attachment 3) and will be inspected and scored for an academic grade.

**Academic Standards:** The JROTC curriculum is based upon a systematic progression of learning. The scope, focus and content of instruction are both sequential and independent. The leadership unit of instruction allows for many training opportunities for cadets to exercise student leadership. Seasoned Cadets act on guidance from the Senior Army Instructor or Army Instructor to plan, prepare, and execute training as well as prepare to facilitate assigned tasks to newer Cadets. Younger Cadets learn instructional techniques and more advanced styles of leadership. JROTC extracurricular activities are designed to enhance skills, knowledge, and explore the capabilities of Cadets and reinforce instruction in leadership theory. Cadets are highly encouraged to support all JROTC extracurricular and community service activities on and off school campus. Cadets will be required to complete the success profiler analysis and conduct a personal growth plan, participate in the service learning projects/activities, attend the Cadet Ball, attend the Cadet Awards Ceremony These events/activities are subject to merits as well as leadership assessments.

**Cadet Promotions and Awards:** Cadets are required and suggested to be productive throughout their tenure in JROTC in order to receive awards and recognition. Promotions and advancement in cadet rank indicate exceptional performance and potential to serve in positions of higher responsibility. Promotions in rank will be in accordance with the Rocket Battalion Cadet Achievement Chart & Promotion SOP (Attachment 4).

Cadets have the opportunity to receive numerous ribbons, cords, arcs, and other accoutrement for wear on their uniform. Additionally, numerous fraternal and veterans organizations provide medals, annually. These awards and recognitions will be earned in accordance with the Rocket Battalion Awards Standard Operating Procedure (Attachment 5—available online)

**Academic Honesty:** Cadets are expected to do their own work unless advised that collaboration is acceptable. This means that you may use facts from other sources if you rewrite them in your own words. Anytime you quote from another source or paraphrase substantially, you must reference the source you used. When you take a test/quiz/exam, you are expected to do your own work, keep your eyes on your own paper and protect your paper from being copied by a classmate.

**Recovery Policy:** Opportunities designed to allow Cadets to recover from a low or failing cumulative grade will be allowed when all work required to date has been complete and the student has demonstrated a legitimate effort to meet all course requirements including attendance. Cadets should contact the instructor concerning recovery opportunities. All recovery work will be directly related to course objectives and must be completed in the desired time prior to the end of the semester.

**Military Courtesy and Discipline:**

1. All Cadets are expected to use military courtesy by saluting all active duty and retired officers.
2. Cadets will not rudely interrupt instructors while talking with others.
3. Cadet appointed leaders are the direct representatives of the Senior Army Instructor and the Army Instructors. Their directives will be carried out. Any cadet leader who abuses or violate this trust will be immediately relieved of their leadership position.
4. Cadets are required to memorize/recite the Cadet Creed, Know the JROTC rank 100%, and Know the Mission Statement on demand.
5. Upon entering the classroom prior to the tardy bell, Cadets will place their book bag under their respective table and stand at the position of parade rest, pending the bell and, during 1<sup>st</sup> block, the morning announcements. At the conclusion of the creed, the class leader will direct the cadets to be seated and facilitate follow on instructions. The Cadets will come to class prepared and know what is expected of them.
6. **School Policy will be adhered to at all times, as an example, personal electronic devices and hats of any kind will not be used or allowed in the classroom without the instructor's permission.**

Military discipline is an outward manifestation of mental attitude and state of training, which renders obedience and proper conduct instinctive under all conditions. It is founded upon respect for loyalty to proper constituted authority. Do not confuse military discipline with punishment.

**Bottom line: have and display respect for authority.**

Being disciplined also means that you are learning to place the tasks of your Cadet Corps and team above personal desires. It means that you are learning to follow the orders of Cadet leaders and instructors promptly and cheerfully, so that even in the leader's absence you will observe established rules.

**The JROTC program is not a recruiting tool for the military services, Cadets are not recruited nor have an obligation to the military!** The objective for JROTC is ACADEMIC STUDY, COMMUNITY, and LEADERSHIP Opportunity. The primary goal for Cadets in this

program is to graduate High School, pursue post education, consider alternate career paths and make smart choices as they enter their communities.

**Co-Curricular / Extra-Curricular Activities:**

The following JROTC activities are available to any cadet who desires to participate, Cadets will be required to have a school physical in order to participate in any/all JROTC physical activities including Summer Camp.

1. **Drill Team:** Precision exhibition and non-exhibition marching competitive team.
2. **Color Guards:** Formal presentations of the US Flag and other colors.
3. **Rifle Team:** Air rifle marksmanship competes among other schools in the district and is a varsity lettered sport.
4. **Raider Challenge Team:** Physical demanding activity that promotes team building and team development.
5. **Academic/Leadership Team:** Focuses on academics, ACT, SAT, and current events/Leadership knowledge and capabilities.
6. **Community Service/Service Learning:** Cadets perform service in the community

**\*\* Extra-curricular activities will be limited in accordance with all applicable district, local, and state policies during the COVID19 pandemic.**

Miscellaneous: The policies outlined in this syllabus are in addition to all ACRHS and BCS policies outlines in the student and faculty handbooks:

[https://acrhs.buncombeschools.org/our\\_school/student\\_handbook/overview\\_2018-2019](https://acrhs.buncombeschools.org/our_school/student_handbook/overview_2018-2019)

**NOTE: Cadets are required to maintain this syllabus in their portfolio as a reminder and refresher.**

DAVID WISE  
LTC, US Army (Ret)  
Senior Army Instructor

JAMIE BROWN  
SFC, US Army (Ret)  
Army Instructor

**Attachments (7)**

- 1- Merit/Demerit List
- 2- Uniform Grading Standards
- 3- Cadet Portfolio Checklists
- 4- Promotion Criteria and Cadet Achievement Chart
- 5- Award SOP (available on BN Shared Drive)
- 6- Semester Class Schedule and Pacing Guide.
- 7- Syllabus MOU (**Must be returned with signatures**)

**Attachment 7 - Memorandum of Understanding:**



Subject: ACRHS JROTC Syllabus SY 2021-22

This student and parent/guardian have read and understood the JROTC policies and procedures of operations

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(name of student)

PARENT OR GUARDIAN:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(parent/guardian)

This signature page and the Consent for Activities and Privacy Act Statement with signatures, are the only papers that must be returned by Cadets. All other paperwork including the copy of the syllabus are to be kept by the individual Cadet.